



REQUEST FOR ACCESS TO PUBLIC RECORDS

Name of Requesting Party:

Address:

Phone Number:

E-mail Address:

Date:

K.S.A. 45-220 states...(b) A public agency may require written request for inspection of public records...(c)...the agency may require...written certification that (1) the requester has a right of access to the records and basis of that right; or (2) the requester does not intend to, and will not: (A) Use any list of names or addresses contained in or derived from the records or information for the purpose of selling or offering for sale any property or service to any person listed or to any person who resides at any address listed; or (B) sell, give or otherwise make available to any person any list of names or addresses contained in or derived from the records or information for the purpose of allowing that person to sell or offer for sale any property or service to any person listed or to any person who resides at any address listed

K.S.A. 79-1437c Real estate sales validation questionnaires; required to accompany transfers of title; retention time; use of information K.S.A. 79-1437f Same; disposition and use of contents therefore, to and by whom. Except as otherwise provided by K.S.A. 79-1460, and amendments thereto, contents of the real estate sales validation questionnaire shall be made available only to the following people for the purposes listed hereafter: (a) County officials for cooperating with and assisting the director of property valuation in developing the information as provided for in K.S.A. 79-1487, and amendments thereto; (b) any property owner, or the owner's representative, for prosecuting an appeal of the valuation of such owner's property or for determining whether to make such an appeal, but access shall be limited to the contents of those questionnaires concerning the same constitutionally prescribed subclass of property as that of such owner's property; (c) the county appraiser and appraisers employed by the county for the appraisal of property located within the county; (d) appraisers licensed or certified pursuant to K.S.A. 58-4101 *et seq.*, and amendments thereto, for appraisal of property and preparation of appraisal reports; (e) financial institutions for conducting appraisals as required by federal and state regulators; (f) the county appraiser or the appraiser's designee, hearing officers or panels appointed pursuant to K.S.A. 79-1602 or 79-1611, and amendments thereto, and the state board of tax appeals for conducting valuation appeal proceedings; (g) the board of county commissioners for conducting any of the board's statutorily prescribed duties; and (h) the director of property valuation for conducting any of the director's statutorily prescribed duties.

Description of record(s) Requested:

If you are requesting real estate sales validating questionnaires, please state the reason for your request, your authority to receive such documents including your license number (if applicable), your license expiration date, and the name of your business (if applicable).

Number of Records:

Number of Copies:

CERTIFICATION OF USE OF PUBLIC RECORDS

I, _____, consistent with K.S.A. 45-230, do hereby certify that I do not intend to, and will not: (A) use any list of names or addresses contained in or derived from public records maintained by the county appraiser for the purpose of selling or offering for sale any property or service to any person listed or to any person who resides at any address listed; or (B) sell, give or otherwise make available to any person any list of names or addresses contained in or derived from records of or information from the Sedgwick County Appraiser's Office for the purpose of allowing that person to sell or offer for sale any property or service to any person listed or to any person who resides at any address listed.

Signed: _____ Date: _____